

# Ownership Change

## Current Owner Form

Our Customer Success team is dedicated to ensuring a smooth transition as you transfer ownership of your practice. To complete this process, please fill out the form below and return to your Customer Success Manager. Our Customer Experience team will finalize the transfer and contact you for any additional information.

### Ownership Details

---

Practice Name

---

Practice Phone Number

---

Practice Address

---

Current Owner Name

---

Current Owner Phone Number

---

Current Owner Email Address

Is the current owner staying at the practice?  YES  NO

---

New Owner or DSO Name

---

New Owner Phone Number

---

New Owner Email Address

---

Effective Date of Ownership Transfer

Will existing contracts transfer to the new owner in the practice sale?  YES  NO

### If you have a RevenueWell Website:

1. Would you like to change the domain name?  YES  NO

If yes, please list the preferred domain name: \_\_\_\_\_

2. If purchased by a DSO, is the DSO authorized to make changes to your website design and content?  YES  NO



- 
3. If purchased by a DSO, is the DSO authorized to take ownership of your domain name?  YES  NO

**If you have any Email or SecureMail accounts, you will need to:**

- Log in to your account at <http://MySecurePractice.com> to cancel them, or
- Provide the login information to the new owner for updating the credit card on file. We cannot cancel or transfer billing for these accounts.

**Note:** Billing will continue through the contract term using the current payment method. If your contract is transferring to the new owner, billing will switch once the new owner completes the New Owner form and updates billing information.

**By signing this form, you confirm that all information is correct and RevenueWell can proceed with the Ownership Change request.**

**X**

---

Current Owner

---

Date